



Course code and Name	
Family name	
Given names	
Student ID	
Address	
Contact phone numbers	
Email address	

Reason for transfer application: .....

.....

.....

An essential condition for a letter of release to be granted is that the student has a letter from another registered provider confirming that a valid enrolment offer has been made. A copy of the enrolment offer letter **must** be attached to the application form

**This form does not guarantee the acceptance of the release letter request. It will be based on management approval.**

Student signature.....

Date .....