

Credit Transfer Application Form

(to be completed by the applicant)

Full Name	
Date of Birth	
Gender	
Address	
E-mail address	
Contact Number	
Course which you have applied (e.g. CPC30620 Certificate III in Painting and Decorating)	

Unit of competency details

Applicants are to insert the code and title of unit/s of competency possessed for which they wish to apply for credit.

Unit code and title

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

Submission

Submit this completed form along with certified copies of your Statement/s of attainment or Record/s of results that indicate the relevant units of competency possessed. Check unit code/s and title/s to ensure they are an exact match of the details indicated on your qualification/s). You will be asked at a future date to supply the Institute with the original copy/ies of your qualification/s.

Submit completed application and supporting evidence to: studentsupport@coe.edu.au or personally, you can submit at the Reception - The Centre of Excellence, Level 4, 406 Collins Street, Melbourne Victoria Australia 3000.